



# HOW TO REGISTER

NEW BOOKING SYSTEM  
USER MANUAL

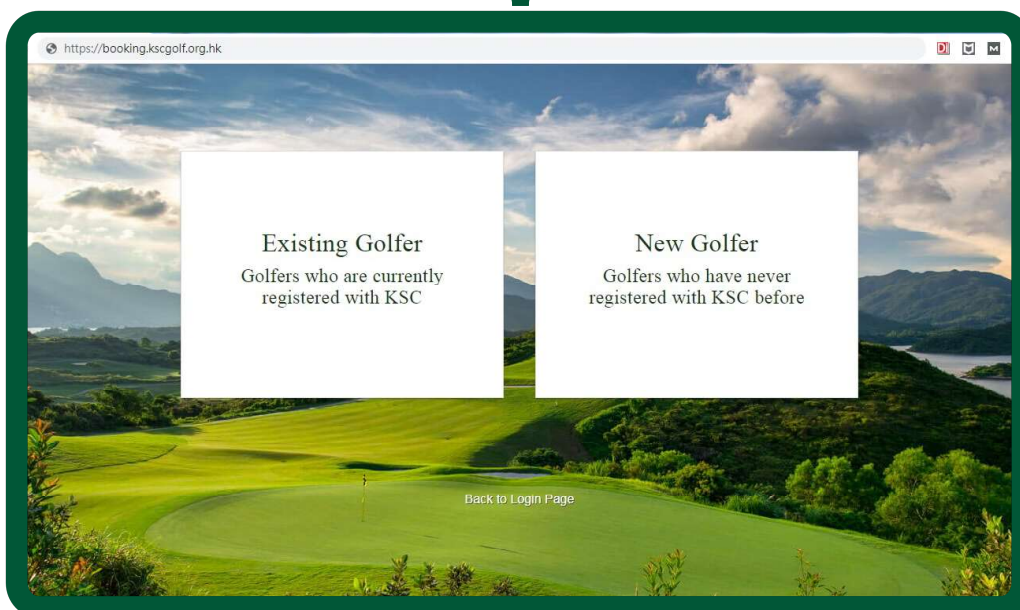
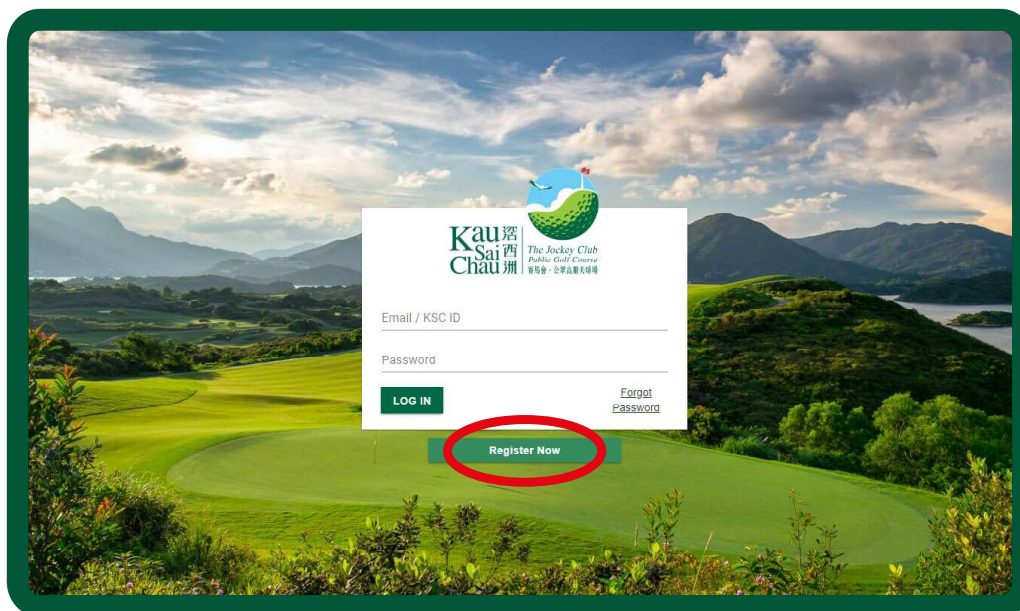
Kau Sai Chau  
賽馬會·公眾高爾夫球場



The Jockey Club  
Public Golf Course  
賽馬會·公眾高爾夫球場

# TO START

Go to **booking.kscgolf.org.hk**



Choose whether you are an existing or new golfer.

If you are currently registered at our Golf Course or a KSC Golf Pass holder, please choose "Existing Golfer" and enter your HKID Card number and Date of Birth.

If you have never registered at our Golf Course, please choose "New Golfer".

# VERIFICATION & PASSWORD

1

Enter or update your email and mobile number, and enter both verification codes. Please note that each email and mobile number could only be registered once.

Step 1  
Verification & Password

1 Verification & Password — 2 Personal Information — 3 Qualification — 4 Statements — 5 Confirmation

Email Address

Email Address \* Verification Code \* GET CODE

Mobile

Area Code \* +852 Mobile No. \* Verification Code \* GET CODE

Password

Password \* Confirm Password \*

Password must contain 8 - 20 characters



Step 1  
Verification & Password

1 Verification & Password — 2 Personal Information — 3 Qualification — 4 Statements — 5 Confirmation

Email Address

chantaiman@email.com 1234 GET CODE

Mobile

Area Code \* +852 98765432 5678 GET CODE

Password

XXXXXXXX XXXXXXXX

Password must contain 8 - 20 characters

Then create a password containing at least 8 characters.

# PERSONAL INFORMATION

2

**Step 2**  
**Personal Information**

1 Verification & Password — 2 **Personal Information** — 3 Qualification — 4 Statements — 5 Confirmation

**Personal Information**

**Mr.** **Chan** **Tai Man**  
Your Family Name as it appears on your passport / HKID Your Given Name as it appears on your passport / HKID

**Male** **01/01/1980** **HKID** **A123456(7)**

**Correspondence Address**

**Sai Kung**

**Hong Kong**

**Emergency Contact**

**Chan Wai Mei** **+852** **91234567**

Enter or update your personal information.

# QUALIFICATION

3

Step 3  
Qualification

BACK NEXT

1 Verification & Password — 2 Personal Information — 3 Qualification — 4 Statements — 5 Confirmation

Handicap Yes ☒

Issued By \*

Card No. Index \* Issue Date \*

Maximum Index: 54 Issue Date must be within the past 12 months

Handicap Card / Certificate Front

Handicap Card / Certificate Back

Maximum upload file size: 1MB, Allowed file types: jpg.png

Enter or update your handicap. If you are a new golfer, please enter your handicap details and upload the image of your Handicap Card.



# STATEMENTS

4

**Step 4  
Statements**

[BACK](#) [NEXT](#)

1 Verification & Password — 2 Personal Information — 3 Qualification — 4 **Statements** — 5 Confirmation

**Personal Data (Privacy) Ordinance Compliance Statement**

I confirm that I have read, understand and agree with the contents of the Golf Course's Privacy Policy Statement which is available at <https://www.kscgolf.org.hk/eng/footer/privacy-policy/>. I consent to the Golf Course using the personal data provided in this form for the purposes as stated in the Golf Course's Privacy Policy Statement.

☒ I Agree

**Use of Personal Data for Direct Marketing**

The Golf Course (as defined in the Privacy Policy Statement) intends to use your personal data for marketing facilities, services, products, support, and related events and activities offered or arranged by the Golf Course. The intended kinds of personal data to be used and the intended classes of marketing subjects are specified in the Privacy Policy Statement of the Golf Course. However, we may not so use your personal data unless exempted by the Personal Data (Privacy) Ordinance or we have received your consent. If you object to receiving direct marketing communications, please tick the following box to indicate your objection.

☐ I object to the proposed use of my personal data in direct marketing.

**"Agree" to the privacy terms & conditions.**

# CONFIRMATION

5

**Step 5**  
**Confirmation**

[BACK](#) [SUBMIT](#)

1 Verification & Password — 2 Personal Information — 3 Qualification — 4 Statements — 5 Confirmation

**Email Address**

Email	Area Code	Mobile
chantaiman@email.com	+852	98765432

**Personal Information**

Title	Family Name	Given Name	Gender
Mr.	Chan	Tai Man	Male
Date of Birth	Identity Type	Identity No.	
01/01/1980	HKID	A123456(7)	

**Correspondence Address**

Address Line 1  
Sal Kung

Address Line 2

**Review your information and click “Submit” to complete the registration.**

# CHILD ACCOUNTS

If your kids do not have their own mobile number for verification, you may create a dependent account for children under 12 years of age. For registration, you will need a separate email address for verification and go through the same registration procedures at "Child Accounts" under "My Account".

The image shows a two-step process for creating a child account on the Kauai Golf Club website. The first screenshot shows the 'My Account' menu with 'Child Accounts' highlighted. The second screenshot shows the 'Add Child' registration form, specifically the 'Step 1: Verification & Password' section.

**Step 1: Verification & Password**

1 Verification & Password — 2 Child Information — 3 Qualification — 4 Statements — 5 Confirmation

Next

Email Address

Email Address \*

Verification Code \*

GET CODE

Password

Password \*

Confirm Password \*

Password must contain 8 - 20 characters

Please note that the email used must not duplicate with the email for your own registration.